

The Union Township Trustees held their Reorganization Meeting on January 3, 2023 at the Union Township Civic Center, 4350 Aicholtz Road, Cincinnati, Ohio 45245. The meeting was opened at 6:00PM with the Pledge of Allegiance. All Board Members were present.

I. Appointment of Chairperson & Vice-Chairperson

Mr. Logue made a motion to appoint Mr. Dills Chairperson of the Board during 2023.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

Mr. Dills made a motion to appoint Mr. Becker Vice-Chairperson of the Board during 2023.

Seconded by Mr. Logue.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

II. Establish Meeting Date and Time

Mr. Dills moved that the regular meeting of the Board be held during calendar year 2023, on the second Tuesday of each month at 6:00 p.m. for regular business meeting and additionally on February 28, April 25, June 27, August 22 and October 24 for work session meetings at 6:00 p.m.; Subject to the Board meeting in special session as noticed by rule, as required by the ORC, or by posting the notice on the website, signs, or other social media, and providing specific notice to news media requesting such notice, not less than 24 hours before the start of the Special Meeting and any others requesting electronic notice, as soon as reasonably permissible.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

III. Tax Advance Resolution (Resolution 2023-01)

Mr. Dills moved that the Board adopt Resolution 2023-01, requesting an advance of taxes collected (see attached).

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

IV. Meeting Room Policy

Mr. Dills moved that all rules and regulations as to meeting rooms remain in force, as established in the Union Township Facilities Reservation Policy

(Revised May 12, 2016 and any further addendums thereto), adopted by the Board of Trustees at the May 12, 2016 Regular Meeting.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

V. Compensation of Rural Zoning Commission & Board of Zoning Appeals

Mr. Dills moved that compensation for the Zoning Commission and Board of Appeals members be compensated \$75.00 per meeting per resolution 2009-09, effective July 14, 2009.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

VII. Law Director Compensation

Mr. Dills moved that compensation for the Union Township Law Director be \$265.00 per hour effective January 1, 2023.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

VIII. Payment of Bills

Mr. Dills moved that the Board, to be consistent with the existing accounting procedure, require that bills submitted for payment, be delivered to the Fiscal Office for processing and payment not later than 3:00PM of the Tuesday of each week, for payment during that same week.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

IX. 2023 Cemetery Fees

Mr. Becker moved that all cemetery fees be as established in the revised Mt. Moriah Fee Schedule that were in existence as of December 31, 2022 and to further allow all full-time township employees in good standing to receive the same pricing benefits as township residents.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

X. 2023 Planning & Zoning Department Fees

Mr. Dills moved that the Board continue the schedule of fees and charges for the

administration and enforcement of the Zoning Resolution and the associated permitting process as the fees and charges are established on 12/31/2022.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XI. Transfers

Mr. Dills moved to authorize the Fiscal Officer to make-all necessary intra-fund transfers during the fiscal year 2023.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XII. Travel & Meal Expense Reimbursement

Mr. Dills moved to approve the attendance and reimbursement of all expenses related to seminars, conventions, conferences and training exercises for the Board of Trustees and the Fiscal Officer (Including but not limited to the Ohio Township Association Annual and Quarterly Meetings, Accreditation meetings, conferences, award ceremonies for the Police, Fire, Service, Zoning, Fiscal, UTTV, or Administrative Divisions) and appointed Zoning Commission & Board of Zoning Appeals Members, which (seminars, conventions, conferences and training exercises) are related to the operation of the township, elected or appointed positions, consistent with the Union Township Policy Manual.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

Mr. Dills moved that the maximum meal allowance for employees shall be an average of \$ 90.00 per day of qualifying event unless otherwise authorized by the Township Administrator.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XIII. Mileage Reimbursement

Mr. Dills moved that the vehicle reimbursement be the maximum IRS allowance rate for the calendar year 2023, not to include township owned vehicles driven by township employees.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XIV. Township Inventory

Mr. Dills moved to establish an inventory procedure to include only township owned property with a fair market value greater than \$ 1,000.00 and not to include titled or registered property.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XV. Competitive Bidding

Mr. Dills moved that all bids be awarded to the lowest responsive and responsible bidder in accordance with ORC § 9.312.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XVI. Contract Approval

Mr. Dills moved to authorize the Township Administrator to execute contracts and represent the Board of Trustees as directed by the Board.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XVII. Purchase Order & Contract Approval for Amounts of \$10,000.00 or Less

Mr. Dills moved to authorize the Township Administrator to expend funds and to authorize the Township Administrator to execute contracts and represent the Board of Trustees for services including but not limited to meals & incidentals, not to exceed \$10,000.00 per incident unless otherwise authorized by a Purchase Order.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XVIII. Appointment to the Zoning Commission and Board of Zoning Appeals

Mr. Dills moved to appoint Bradley Toft to the Union Township Zoning Commission for the term expiring on 12/31/2027.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

Mr. Dills moved to appoint Michael Outrich as an Alternate to the Union Township Zoning Commission for Calendar Year 2023.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

Mr. Dills moved to appoint Doug Smith as an Alternate to the Union Township Zoning Commission for Calendar Year 2023.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

Mr. Dills moved to appoint Robert McAdams to the Union Township Board of Zoning Appeals for the term expiring 12/31/2027.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

Mr. Dills moved to appoint Gerald Beckman as an Alternate to the Union Township Board of Zoning Appeals for Calendar Year 2023.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XIX. Appointment of Part-Time and/or Co-Op Student Personnel

Mr. Dills moved to authorize the Township Administrator to hire various part-time co-op students on a continuing, "as-needed" basis, at the same rate as applied on 12-31-2022, in order to fill internship positions within Union Township for various departments.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XX. Union Township Summer Help Compensation

Mr. Dills moved to establish that for Calendar Year 2023, at the same rate as applied on 12-31-2022, for all Summer Help Employees.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XXI. Approval of Purchase Orders Submitted for January 3, 2023

Mr. Dills moved to approve purchase orders as presented by Susan Ayers, Township Administrator.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XXII. Trustee Compensation

Mr. Dills moved to establish that the annual compensation of the township trustees shall be fixed at \$ 24,729.90 for Mr. Dills, Mr. Becker and Mr. Logue as provided in Section 505.24, inclusive, of the Ohio Revised Code, and said compensation shall be paid in equal payments.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XXIII. Fiscal Officer Compensation

Mr. Dills moved to establish that the annual compensation of the township fiscal officer shall be fixed at \$ 33,879.82 as provided in Section 507.09 inclusive, of the Ohio Revised Code, effective commencing on 1/1/2023, and said compensation shall be paid in equal payments.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XXIV. Meeting Decorum

Mr. Dills moved to permit the Township Meeting Decorum to follow "Roberts Rules of Order" subject to the Meeting Rules for Township Board of Trustees as adopted on December 13, 2022 and any further addendums thereto.

Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XXV. Appointment to Clermont County Tax Incentive Review Committee

Mr. Becker moved to nominate Mr. Dills as the Township Trustee representative and Mrs. Susan Ayers as the Township Administration representative to the Clermont County Tax Incentive Review Committee.

Seconded by Mr. Logue.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

XXVI. Meeting Adjournment

Mr. Dills moved to adjourn the 2023 Reorganizational Meeting.


Seconded by Mr. Becker.

Mr. Becker- yea; Mr. Logue- yea; Mr. Dills- yea.

Meeting Adjourned at 6:18 PM

Respectfully Submitted,

Approved:



Ronald B. Campbell
Fiscal Officer





