

# **UNION TOWNSHIP BOARD OF TRUSTEES MEETING AGENDA**

**November 16, 2010 - 7:00 PM**  
**Union Township Civic Center**  
**4350 Aicholtz Road, Union Township, Ohio 45245**  
*[www.union-township.oh.us](http://www.union-township.oh.us)*

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**CALL TO ORDER: Timothy Donnellon, Chair**

**PLEDGE OF ALLEGIANCE: Timothy Donnellon, Chair**

**ROLL CALL: Timothy Donnellon, Chair**  
**Matthew Beamer, Vice-Chair**  
**Robert McGee, Trustee**

## **APPROVAL OF MINUTES**

- 1) October 28, 2010 Meeting Minutes

## **CORRESPONDENCE**

Ronald B. Campbell, Fiscal Officer

## **PROCLAMATIONS & SPECIAL PRESENTATIONS**

## **DEPARTMENT REPORTS**

Department Heads will present their bi-monthly reports in the following order:

Fire & Emergency Medical Service – Stan Deimling, Chief  
Police Department – Terry Zinser, Chief  
Service Department – Matt Taylor, Director  
Planning & Zoning – Cory Wright, Director  
UTTV – Gina DiMario, Director  
Information Technology – Chip Stewart, Director  
Administration – Ken Geis, Township Administrator

## **PUBLIC HEARINGS**

**Union Township Zoning Case 10-10-O** – Comer Bond, Applicant  
Focus Area Overlay Proposal – Freestanding Sign Enlargement/Replacement Request

## **OLD BUSINESS**

## **NEW BUSINESS**

### **A. Payment of Bills**

Motion to pay outstanding bills as prepared by Ronald B. Campbell, Fiscal Officer.

### **B. Approval of Monthly Financial Report**

Motion to approve monthly financial report as prepared by Ronald B. Campbell, Fiscal Officer.

### **C. Approval of Purchase Orders**

Approve recommendation of Ken Geis, Township Administrator, for the approval of requested purchases exceeding \$1,500.00.

### **D. Approval of Agreements**

Approve recommendation of Ken Geis, Township Administrator, for the approval of the following agreements:

1. Maintenance Agreement with Cincinnati Floor Company
2. Software Support Agreement with QueTel Corporation
3. Elavon, Inc. Merchant Services & Union Township for credit card processing terms services (Union Township Post Office); and further authorizing signature of all relevant documents thereto.

### **E. Establish requested dates of January 1-31, 2010, for Christmas Tree Drop Off for Union Township Residents.**

### **F. Approval of Bidding Process**

Approve recommendation of Ken Geis, Township Administrator, to begin the bidding process of the Firefighter Self-Contained Breathing Apparatus (SCBA) and Related Equipment.

### **G. Personnel Actions**

Approve recommendation of Ken Geis, Township Administrator, for the following personnel actions:

Dispatch – Mindy Malott for the position of Union Township Communication Specialist, effective November 26, 2010, at a rate of \$17.12 per hour.

## **COMMENTS FROM BOARD MEMBERS**

## **PUBLIC COMMENTS**