

UNION TOWNSHIP BOARD OF TRUSTEES MEETING AGENDA

April 22, 2010 - 7:00 PM
Union Township Civic Center
4350 Aicholtz Road, Union Township, Ohio 45245
www.union-township.oh.us

CALL TO ORDER: Timothy Donnellon, Chair

PLEDGE OF ALLEGIANCE: Timothy Donnellon, Chair

ROLL CALL: Timothy Donnellon, Chair
Matthew Beamer, Vice-Chair
Robert McGee, Trustee

APPROVAL OF MINUTES

- 1) April 8, 2010 Regular Meeting Minutes

CORRESPONDENCE

Ronald B. Campbell, Fiscal Officer

PROCLAMATIONS & SPECIAL PRESENTATIONS

DEPARTMENT REPORTS

Department Heads will present their bi-monthly reports in the following order:

Fire & Emergency Medical Service – Stan Deimling, Fire Chief

Police Department – Terry Zinser, Police Chief

Service Department – Matt Taylor, Director

Planning & Zoning – Cory Wright, Director

UTTV – Gina DiMario, Director

Administration – Ken Geis, Township Administrator

PUBLIC HEARINGS

None

OLD BUSINESS

NEW BUSINESS

A. Payment of Bills

Motion to pay outstanding bills as prepared by Ronald B. Campbell, Fiscal Officer.

B. Approval of Monthly Financial Report

Motion to approve monthly financial report as prepared by Ronald B. Campbell, Fiscal Officer.

C. Approval of Purchase Orders

Approve recommendation of Ken Geis, Township Administrator, for the approval of requested purchases exceeding \$1,500.00.

D. Personnel Actions

Approve recommendation of Ken Geis, Township Administrator, for the following personnel actions:

Offer of Employment

Post Office – Thomas Meyer for the position of Part-Time Post Office Retail Clerk, effective April 26, 2010, at a rate of \$10.00 per hour.

Authorization to seek candidates for Seasonal Help for the Service Department

E. Approval of Intergovernmental Agreement

Approve recommendation of Ken Geis, Township Administrator, for the following intergovernmental agreement: (1) Agreement between Union Township Fire Department and Public Utilities Commission of Ohio, Enforcement Division for the possible use of office space within a fire station for a report-in location for one of their Hazardous Materials Investigation Specialists.

COMMENTS FROM BOARD MEMBERS

PUBLIC COMMENTS

EXECUTIVE SESSION

- 1) To consider and discuss pending and/or imminent litigation pursuant to Ohio Revised Code 121.22(G) (3).



Union Township Police Department

Monthly Report for:

April 2010

On 3/6/10 after a routine traffic stop, occupants Michael Vogt, and Robert Carr, both of Independence Ky. were charged with underage consumption. The driver, Justin Cannon was charged with OVI and violating the Ohio Keg Law for providing the alcohol to the two underage occupants.

On 3/1/10, as a result of investigating a suspicious vehicle on the lot of DeJaVu, Gregory Gerber, age 33 of Cincinnati, was charged with drug abuse as was Allyssa Eads, age 20 of Hamilton and Alison Vaupel, age 25 of Fairfield.

On 3/12/01, David Scott, age 20 of Batavia was charged with unauthorized use of a motor vehicle.

Nicholas Smith, age 19, Steven Fannin, age 20, and four juvenile females were charged with underage consumption after police responded to Eastgate Woods for a disturbance. Barry Nzegwu, age 21 was charged for violating Ohio Keg Law for providing the alcohol.

On 3/13/10, Austin Thies, age 18 of Owensville, crashed his vehicle on Tealtown Rd. after fleeing from an altercation with John McCracken. Austin Thies was charged with OVI, underage consumption, and drug abuse. John McCracken, age 18, was charged with Underage Consumption, Disorderly Conduct, Criminal Damaging to Thies' vehicle before the crash, and Resisting Arrest.

On 3/15/10, the investigation of on-going thefts from businesses and company vehicles at and around Midwest Plumbing was concluded with the arrests of Dustin Moore and Sean Stevens of Batavia Township. These arrests were the result of our investigators and patrol officers working cooperatively with Clermont County Sheriff's Office.

As a result of a loud party, Russel Fuller, age 22 of Batavia Township, was charged for violating Ohio's Keg Law when he provided alcohol to underage persons.

As a result of a traffic stop on 3/30/10, Allen Belden and Ian Medley, both age 29 of Batavia, were charged with Drug Possession and Trafficking in Heroin when the substance was found in their vehicle.

On 3/26/10, Robert Irwin, age 22 of Union Township was arrested for Possession of Heroin. While on a routine traffic stop, Irwin attempted to conceal the contraband in the waistline of his pants.

On 3/27/10, officers investigated an accidental BB gun shooting on Michael Dr. One juvenile was taken to Anderson Mercy Hospital where the BB was surgically removed from his temple. It was determined there was no criminal intent, thus no charges filed.

On 3/23/10, officers engaged wanted person John Stemic, age 30 of Union Township. To avoid arrest Stemic fled on foot. Stemic was wrestled to the ground after a foot pursuit and arrested for Resisting Arrest, Possession of Drugs, and three open warrants.

3/24/10 Richard Kuhn M/W/42 of Warren County was indicted for one count of F-2 Burglary and one count of F-4 theft after the investigation determined that he broke into 648 Barg Salt Run in 2009 and stole over \$16,000.00 worth of property.

3/31/10 Kenneth L. Smith M/W/57 of Lakeside Park KY was indicted for one count of F-4 Theft of a motor vehicle after the investigation determined that on 12-19-09 he stole a Ford Explorer valued at over \$40,000.00 from Beechmont Ford.

3/31/10 Arrian Boykin M/B/17 and Tyler Bryant M/W/16 both of Union Twp. were charged with one count of F-5 B&E and one Count of F-5 theft after the investigation determined that they entered the middle school after hours and stole over \$700.00 from a teacher's purse.

On 3/17/10 Mark Doeding M/W/54 of Union Township was indicted for Grand Theft for stealing more than \$22,000.00 from the Commons of Eastgate while being the apartment manager.

On 3/31/10 Gayla Hawks F/W/38 of Cincinnati was indicted for theft for stealing over \$5,000.00 from the Beechmont Soccer Club.

March 21, 2010 2 22:47 hours Engine 48, Engine 49, and Engine 52 responded to a reported structure fire at 3918 Nine Mile Road. Upon arrival fire personnel discovered a small outdoor fire which had extended up the outside of the house causing damage to the exterior siding and wall. The fire was extinguished and further investigation determined that the cause of the fire was discarded cigarettes in the mulch bed.

March 26, 2010 @18:11 hours Engine 49 and Quint 51 responded to a reported motor vehicle accident with entrapment at 1212 Old S.R. 74. Upon arrival firefighters encountered a two car MVA, one vehicle on its side in a ditch, and quickly initiated extrication efforts to remove the trapped victims. After extrication the patients were transported to nearby hospitals for further evaluation of their injuries.

1. **Schoolhouse Road Rehabilitation Project:**

The contractor will begin working on a final punch list on Monday, April 19th.

MISCELLANEOUS ACTIVITIES

Staff plans to participate in the East Fork Watershed Collaborative through the County Planning Department and Clermont Soil & Water Conservation District on May 5, 2010. This is part of a county planning effort for the Middle East Fork area, where a limited portion of Union Township is located (northeastern-most portion). Staff continues to review the zoning resolution for proposed text amendments and develop draft language on an on-going basis.

VIOLATIONS AND ENFORCEMENTS

The department has been aggressively pursuing illegal and unauthorized businesses in the Mt. Carmel area during the past month. Currently, we are in pending litigation to resolve this issue and have been successful to date. Additional proceedings are expected in the coming month relative to this issue as the case is adjudicated. Further, April traditionally brings a high complaint volume due to the increased activity outdoors and therefore complaint investigation is on the rise. The department also continues targeted illegal signage removal and enforcement efforts in an ongoing effort to protect established public rights of way and enhance the safety of the motoring public through removal of distractions and obstructions within the ROW.

Staff is also continuing to work in partnership with the Union Township Fire Department in order to resolve cases of unsafe and/or unsecured structures in the Township. At this time, one structure has been secured and is in the process of working with a contractor and property insurance agencies to repair and/or replace the structure, while the other owner is working with the department on the development of reasonable timelines to procure funding and secure the required permits for necessary repairs, or to alternatively demolish the structure. Staff is currently attempting to schedule a status update meeting with the owner of the property to determine progress in this matter.

INSPECTION ACTIVITY

All biennial permit inspections have been completed or are scheduled to be completed, and are current through April of 2008 and 2009.

PERMIT ACTIVITY THROUGH APRIL 14, 2010

[illegible]

YEARLY ACTIVITY COMPARISON (THROUGH APRIL 14, 2010)

PERMIT TYPE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
COMMERCIAL	2	1	0	1									4
	0	1	1	0	1	2	1	3	4	1	2	2	18
CHNG OF USE	3	13	9	3									28
	7	2	6	7	6	5	6	8	8	4	8	3	70
SIGNS	10	0	8	0									18
	7	1	5	3	7	11	8	15	7	5	4	11	84
PORT. SIGNS	0	2	3	1									6
	1	2	1	5	1	0	2	2	1	1	3	1	20
TEMP. SALES	1	3	4	0									8
	0	5	2	1	5	2	1	1	0	0	1	0	18
TEMP TRLR/SNS	2	0	0	0									2
	0	0	1	1	0	0	2	3	0	0	0	2	9
SFD	4	3	13	6									26
	7	5	11	15	17	20	7	27	5	7	2	10	133
MFD	0	0	0	1									1
	0	0	0	0	0	0	0	0	0	0	0	0	0
ADDITIONS	2	0	2	0									4
	0	0	2	4	6	2	4	2	3	5	2	1	31
DECKS	1	1	4	8									14
	0	1	7	8	6	5	1	5	5	2	3	2	45
ACCESSORY	2	0	2	4									8
	3	2	2	8	6	8	5	9	8	8	4	0	63
POOLS/FENCES	4	3	10	7									24
	7	9	21	22	26	18	15	8	9	3	6	3	147
MNTHLY TOTAL	31	26	55	31	0	0	0	0	0	0	0	0	143
	32	28	59	74	81	73	52	83	50	36	35	35	638
Total Revenue	\$5,286	\$2,159	\$5,870	\$2,550									\$15,865
	\$2,075	\$1,953	\$3,790	\$4,539	\$5,826	\$11,948	\$4,521	\$7,351	\$4,642	\$4,247	\$3,471	\$4,301	\$58,663

KEY: **2009** **2010**

GENERAL ADMINISTRATION

Employee Benefits Administration

Personnel Management/HR Activities:

No Significant matters to report other than we will begin the process to negotiate contracts with the police and fire personnel in the Collective Bargaining Process.

Grants & Project Development:

CLERMONT COUNTY TRANSPORTATION IMPROVEMENT DISTRICT

Eastern Corridor Segment IV-A

Eastgate North Frontage Road

I-275/SR 32 ODOT Project

Clough Pike Widening/Improvements

Tina Drive Extension

Aicholtz Connector Project

SR450/Union Gateway Project

Intelligent Transportation Systems (ITS) Project

ECONOMIC DEVELOPMENT

I have tried to set up a meeting with Mr. Bill Remke regarding the Biggs site. As this progresses I will keep the Board informed.

MISCELLANEOUS ISSUES

Temporary Restraining Order (TRO)/ Preliminary Restraining Order (SPC Communications)

The Clermont County Court issued a TRO for SPC Communications effective 4/13/10. Our Inspector checked the site and determined that the business was complaint and not operating. The Preliminary Hearing is scheduled for 4/22/10.

Schoolhouse Road Flashing Beacon School Zone Signage

No further update to provide.

2010 US Census Collaboration

The 2010 Census effort is underway, with many households receiving an early mailing of the US Census Form. Messages and newsletter articles stressing the importance of 2010 Census participation continue to be disseminated in an effort to ensure and promote census awareness in the Township and to ensure accurate results.

Clermont County BCC/Planning Commission Action Items

Police department Camera installation

The Cameras are installed and they are operational.

LABOR MANAGEMENT

No activity to report.

UPCOMING EVENTS

Union Township Spring Junk Days – Now through – 24th; M-F (7am-5pm) Sat. (8am-4pm)

UNION TOWNSHIP
OFFICE OF THE ADMINISTRATOR

MEMO

TO: Board of Trustees
FROM: Ken Geis, Township Administrator
c: Fiscal Officer
DATE: April 20, 2010
RE: Approval of Purchase Orders

Attached is a summary of the various requests for purchases submitted by township departments for equipment and services that require Board approval. I have reviewed each of the purchase requests and recommend their approval.

Attachment

Purchase Order Approval – April 22, 2010

Department	Requisition #	\$ Amount	Vendor	Purpose
Service	10-Service-0013-A	\$5,000.00	Duke Energy	Electric for Parks
Service	10-Service-0017-A	\$2,400.00	Southeastern Equip Co	Equipment Rental Charges for Wheel Loader
Admin	10-Admin-0007-A	\$1,860.00	West Group Payment Ctr	Ohio Revised Code 2010 Edition
Admin	10-Admin-0017-A	\$2,365.00	ITA Audio Visual Solutions	Service Call; Purchase, Programming and Installation of new AMX NI3100
Police	10-Police-0038-A	\$13,000.00	Fuelman of Eastern Ohio	Fuel for April

As of: April 15, 2010