

RECORD OF PROCEEDINGS

Minutes of Union Township Trustees

Work Session Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held July 1,

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UNION TOWNSHIP BOARD OF TRUSTEES WORK SESSION July 1, 2009

The Union Township Board of Trustees met in work session July 1, 2009 at 7:00PM at the Union Township Civic Center. Chairperson Robert McGee called the meeting to order. Present were: Trustee Robert McGee, Trustee Matt Beamer, Trustee Tim Donnellon, Fiscal Officer Ron Campbell, Administrator David Duckworth, Fire Chief Stan Deimling, Police Chief Terry Zinser, IT Director Chip Stewart, Service Director Matt Taylor.

Mr. Duckworth asked Mr. Stewart to provide the Board with detailed information on the number of aircards currently being used by employees. Mr. Stewart informed the Board that there were 8 aircards currently being used. Mr. Donnellon requested a complete list of all township issued cell phones and aircards and who these were assigned to. Mr. Duckworth stated that he would handle this request.

Mr. Duckworth proceeded to review each cost savings measure with the Board. The Board requested additional information on the proposed fueling station. Mr. Taylor provided the Board with updated cost information on using retail purchased fuel versus bulk fuel. The estimated annual cost savings was \$69,815. Mr. Taylor stated that his department could do most of the construction work and that the start-up cost will likely be in the neighborhood of \$70,000. Mr. Beamer stated that the first-year savings is actually zero since the construction costs are about the same as the savings. Mr. Beamer also requested additional information on when the fueling station will be constructed and the funds used for the construction. Mr. Duckworth stated that he would get back to the Board on Mr. Beamer's request.

Mr. Duckworth asked Chief Deimling to provide additional details on the proposal to employ a township mechanic. Chief Deimling reviewed the proposed savings to the township by using a township mechanic on various fleet repairs opposed to using outside mechanics. Chief Deimling stated that the overall savings to the township will be approximately \$43,000 annually. Mr. Donnellon asked about start-up costs. Mr. Taylor and Chief Deimling indicated that there will be some upfront costs mainly equipment related. Mr. Donnellon asked that the start up costs be identified and submitted to the Board for review.

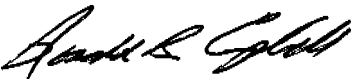
After considerable review and discussion on the proposed cost savings, the Board unanimously agreed to reject some of the recommendations. Specifically, the Board rejected the following recommendations: charging residents for using township-owned properties, e.g. picnic shelters, gymnasium, Civic Center rooms; eliminating police accreditation, eliminating police community relations programs including National Night-Out and citizen's police academy, and eliminating the use of take home vehicles by police detectives; eliminating a proposal to defer computer equipment upgrades; eliminating the hard-copy of the township newsletter and reducing the number of summer concerts. In addition, the Board agreed to a modified zoning fee schedule increase in which all zoning fees would be increased by 50%.

Mr. Duckworth advised the Board that he would be finished with his personnel cost review within the next two weeks. Mr. Donnellon suggested that the Board hold a work session on July 15 to finalize all cost savings recommendations.

Mr. Donnellon made a motion to hold a follow-up Work Session at 7:00PM on Wednesday, July 15, 2009 at the Union Township Civic Center. Motion was seconded by Mr. Beamer. Mr. Donnellon - yea: Mr. Beamer - yea: Mr. McGee - yea.

With no further business to come before the Board, Mr. Donnellon made a motion to adjourn the meeting at 8:30PM. Motion was seconded by Mr. Beamer. Mr. Donnellon - yea: Mr. Beamer - yea: Mr. McGee - yea:

Respectfully submitted,



Ron Campbell,
Union Township, Fiscal Officer

Approved

